

About Technoglobe

Since 2001, Technoglobe has been teaching job-ready computer and IT skills. Our students are working across India and abroad, and our centres run in India, Canada, UK, UAE, Singapore and Nepal.

26 Years

of excellence in IT education

4 Lakh+

students trained

150+

centres

500+

placement tie-ups

35+

awards, incl. Oxford University
(UK)

1 Year

student membership

✓ Authorised by Ministry of MSME, India

✓ Training on live, real-time projects

✓ Certificate partners: HPE, IBM, Microsoft, Adobe, Tally

✓ Free soft-skills & interview preparation

 **1 Year Student Membership** After the course, if you face any problem for 1 full year, just come to the centre and our trainers will help you solve it.

COURSE

Accounting Professional **with AI**

Learn accounting from the basics and keep the complete accounts of a business in Tally Prime, including GST, payroll and reports. You also use AI tools and Excel to save time on data entry and analysis.

Accounting Basics

Tally Prime

GST, TDS & TCS

Payroll (PF, ESI)

Inventory

Financial Reports

MS Excel / Google Sheets

ChatGPT & AI tools

OCR invoice scanning

 **100% Job Placement Support**

Jobs you can do after this course

Accounts Assistant

Junior Accountant

Tally Operator

Billing Clerk

Payroll Assistant

Bookkeeper

Data Entry Operator

GST Assistant

Technoglobe Ajmer Centre

3rd Floor, 90 Degree Building, Makarwali Chouraha,
Near Bravia Hotel, Vaishali Nagar, Ajmer

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 **Call / WhatsApp**

73570 78077

90242 41045

Free counselling & demo class

Course in simple steps

- 1 Accounting Basics**
Types of accounts, golden rules, journal, ledger, trial balance, P&L and balance sheet.
- 2 Start with Tally Prime**
Install and activate Tally Prime, create and alter a company, use the interface.
- 3 Accounting in Tally**
Ledgers, groups, vouchers, opening balances and bank reconciliation.
- 4 Inventory in Tally**
Stock groups, items, units, orders, delivery and receipt notes, stock summary.
- 5 GST & Taxation**
GST ledgers and entries, GST returns via Tally, and basics of TDS and TCS.
- 6 Payroll & PF / ESI**
Employee masters, salary details, payslips, payroll and PF / ESI reports.
- 7 Financial Reports**
Day book, P&L, balance sheet, cash and funds flow, ratios, MIS, export to Excel/PDF.
- 8 AI in Accounting**
What AI does in accounting, its benefits and limits, AI vs manual work.
- 9 AI Tools for Accountants**
OCR invoice scanning, ChatGPT, Excel / Zoho AI, cash flow forecasts, email reminders.
- 10 Tally + Excel & Cloud**
Tally data in Excel / Google Sheets, PivotTables, cloud reports, Tally API basics.

What you will actually make

- ✂ Full accounts of a business
- ✂ Bank reconciliation
- ✂ GST entries & GST return
- ✂ Payslips & payroll report
- ✂ Stock summary report
- ✂ Balance sheet & ratios
- ✂ Excel PivotTable reports
- ✂ Scan invoices with OCR
- ✂ AI vs manual workflow talk

100% Job Placement Support

- ✓ Practical classes on real projects
- ✓ Certificate on completion
- ✓ Placement & interview preparation
- ✓ Expert, qualified trainers

Start your accounting career in Ajmer

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 **Book your free demo**

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